

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse, Room C1021
311 S. Center Ave.
Jefferson, WI 53549

Date: Tuesday, October 7, 2025
Time: 8:30 a.m.
Committee members: Jones, Richard (Chair); Zarling, Karl; Jaeckel, George (Vice-Chair); Christensen, Walt; Drayna, David

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of minutes for Finance Committee for September 2, 2025; September 15, 2025; September 16, 2025; September 17, 2025; September 18, 2025; and September 25, 2025
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on accepting a Computer Equipment and Hazmat Grant from the Wisconsin Department of Military Affairs and amending the 2025 budget in the Emergency Management department
9. Discussion and possible action on amending the 2025 budget for the Interurban Trail Phase I bridge decking repairs and Mason Log Home restoration project
10. Discussion and possible action on accepting the PSC Rural Energy Startup Program Grant and amending the 2025 Facilities budget
11. Discussion and possible action on allocating \$236,117 of contingency funds to the Facilities budget for 2025 capital items
12. Discussion and possible action on amending County Fund balance policy
13. Discussion and possible action on financing infrastructure project for future industrial development
14. Department 2026 Budget Hearings
 - a. Fleet Management
 - b. 2026 Capital and 5 Year Capital Plan
 - c. General Revenues; General Expenditures
 - d. Debt Service
 - e. Set Tax Levy
15. Discussion and possible action on authorizing Jefferson County to enter into a General Obligation Promissory Note Agreement with Premier Bank in the amount of \$805,769
16. Discussion and possible action on potential purchase of portable stage for Fair Park
17. Discussion and possible action on determining the disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties, and considering offers to purchase on foreclosed properties
18. Consider a motion to convene in closed session pursuant to Wis. Stat. §19.85(1)(e) which allows for closed session whenever competitive or bargaining reasons require it to deliberate or negotiate the purchase of public properties or conduct other specified public business, for discussion and possible action on the following:
 - a. A proposed amendment to the Purchase & Sale Agreement with Virtus Development, LLC for the sale of the former highway property
 - b. The terms and conditions of a potential sale of County-owned farmland located within the Food & Beverage Innovation Campus
19. Reconvene in open session for action on closed session items, if necessary
20. Discussion and possible action on 2025 projections of budget vs. actual revenues and expenditures
21. Review of the financial statements and department update for August 2025-Finance Department
22. Review of the financial statements and department update for August 2025-Treasurer’s Office
23. Review of the financial statements and department update for August 2025-Child Support
24. Update on contingency fund balance
25. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
26. Set future meeting schedule, next meeting date, and possible agenda items
27. Review of invoices
28. Adjourn Finance Committee

Next scheduled meetings: Tuesday, November 4, 2025 (Regular meeting)
Tuesday, December 2, 2025 (Regular meeting)
Tuesday, January 6, 2026 (Regular meeting)

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Meeting ID: 270 161 347 776 3
Passcode: WK3zS9Gf

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.
Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.